FACILITY USE COUNCIL
MEETING MINUTES
March 22, 2024

KalamazooVALLEY™
community college

PRESENT: D. Alexander, R. Bair, J. Boone, Y. Chapman, E. Dominianni, S. Gordon, W. Gould-McElhone, T. Hamman, K. Lavender, M. Lull, M. McDowell, L. McFarland, B. Murphy, R. Peruski, G. Pestun, J. Potter, K. Sparrow, A. Snead, M. Vanderhill

ABSENT: G. Bielby, J. Breeding, C. Colella, M. DeYoung, K. Miller, R. Panico, B. Reynolds

Minutes from 10.13.23 were approved; motion by Bill, support from Tom.

1. Welcome
   - Kevin Lavender introduced as new member
2. Facilities utilization and upcoming featured events
   a. July 1, 2023 – March 2024
      - Jessica and Kelly reviewed data – utilization by event and by space
         1. 2022-2023 – 3,486 events scheduled to date compared to 2,964 in 2023-2024
   b. What's to come
      1. Women's Luncheon
         a. Register today
      2. Advisory Board Celebration
         a. April 14 at CAH
         b. Expecting 100 attendees
      3. Foodways
         a. April 5-6 at CAH
      4. Solar Eclipse at KVM
         a. April 8 from 1 – 5 p.m.
         b. Glasses available at KVM, Book Store and Library
         c. Indoor and outdoor programming
      5. Grad Fest
         a. April 17 (AWH) and April 18 (TTC)
         b. Students can pick up cords, tickets, decorate caps
      6. Retirement Celebration
         a. April 17 from 3:30 – 5 p.m. (TTC)
      7. Recycling Event
         a. April 19 from 1 -4 p.m. (TTC)
      8. Faculty Summit
         a. April 26 from 8 a.m. – 5 p.m. (TTC)
         b. Collegewide luncheon from 11:30 a.m. – 1:15 p.m. in cafeteria/Student Commons
         c. PTK Charity Walk starts at 3:30 p.m.

9. Trainings, community programming
   a. Learning Kitchen and Teen Battle Chef free culinary programs for area youth
10. Rentals – 59 rentals in process
11. Summer camp updates – athletic/EMC. Spots still available.

c. Summer Fun
1. KVM Summer Programming
2. Girl on the Run 5K
   a. May 18 – Morning and afternoon sessions at TTC. Volunteers needed.
3. Get it Done Events
   a. July 30 TTC
   b. Aug. 7 AWH

3. Special Use Workgroup Updates
   a. for 2024
      - O'Reilly Auto Enterprises – October 2024 (supported, approved)
      - VITA Tax Clinics – February – April 2024 (supported, approved)
      - Axsys New version Rollout October 2024 (supported, approved)
      - West Michigan Air Care Critical Care Transport Summit – May 2024 (supported, approved). May not happen or have another organization take lead.
      - Michigan Community College Biologists Conference 2024 (in progress)
   b. Group working through a new way of reviewing requests to ensure consistency.

4. Other
   a. Weekend activities during summer hours
      - Dannie reminded the group that the college schedule of activities should be informed by the academic and holiday calendars.
         1. Jessica will share the Event Services department annual calendar tool for reference and will be attached to these minutes.

NEXT MEETING: TBD